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# FUNCTIONS PACKAGE 2025

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[reservations@brokenhillhotel.com.au](mailto:reservations@brokenhillhotel.com.au)



**THE BROKEN HILL HOTEL**  
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**Please Contact The Venue To Enquire About Our Platter & Set Menu Options!**

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Located on the corner of Albany Highway and Harper Street, The Broken Hill Hotel has been one of your favourite locals since 1898. With six event spaces we can offer tailored solutions to suit the needs of any function.

## **Side Bar**

60 Cocktail

Perfect for smaller functions/gatherings, direct access to the main bar, TV available upon request.



## **Sports Bar**

100 Cocktail

(\$4000 min spend for exclusive use. Can only be booked exclusively from 6pm onwards or at management's discretion)

An intimate setting with high top tables and stools, full bar and cocktail service, projector and microphone available if required.

## **Restaurant**

50 Seated

A semi-enclosed room with access to the main bar our restaurant is perfect for those sit-down functions.





### **Side Terrace**

30 Cocktail | 25 Seated

Located next to the restaurant, the Side Terrace can be used as an intimate function space for a small group or can be added to the restaurant to extend your function space for a large group.

### **Front Terrace**

35 Cocktail | 16 Seated – Left side

Perfect for after work drinks or a weekend sundowner.



### **Garden Bar**

300 Cocktail

(\$15,000 min spend for exclusive use)

Perfect for that social event, the garden bar has bench seating, ample shade, bar service (weather dependent) and other amenities for your convenience.



# Terms & Conditions

**MANAGEMENT RESERVES THE RIGHT TO REFUSE ENTRY:** To avoid refusal of entry please ensure you bring your current photographic driver's license, valid passport, or WA Department of Transport Proof of Age Cards. No 18+ cards will be accepted.

**TENTATIVE BOOKING:** All tentative bookings will be held for a period of 10 days. From there confirmation is required otherwise the booking will automatically expire. We will make all attempts to contact you if another enquiry is received for the same date.

**CONFIRMATION OF BOOKING:** To confirm your booking, the confirmation & catering form along with the credit card authorisation, must be filled in and returned to the function Co-ordinator. A confirmation of the total number of guests will be needed within 7 days of booking for space requirements.

**CANCELLATION:** In the event of a cancellation a full refund on the food will only be given if the cancellation is made 7 days prior to the function. The Broken Hill Hotel reserves the right to retain 50% of the food payment amount if the function is cancelled within 5 days prior to the function, and there will be no refund if the function is cancelled within 3 days of the function.

**PAYMENT:** Payment for food is required in full 7 days before. The remainder of the function account is to be paid in full on or before the day of the function unless prior arrangements have been made.

**SIGNING:** A signed Confirmation & Catering form constitutes acknowledgement and agreement to our Terms and Conditions.

**RE-ALLOCATION OF SPACE:** The venue reserves the right to reallocate a function to another area should the numbers decrease below the minimum.

**30 MINUTE FOR GUEST ARRIVAL:** We allow 30 minutes for guest arrival. If your guests have not arrived within 30 minutes management reserves the right to lessen the allocated space for your function.

**BAR TABS:** The credit card on which the bar tab account is to be paid, must be provided at the beginning of the function and is to remain behind the bar until the account is signed off and paid in full.

**DJ & ENTERTAINMENT:** Management does not allow for private DJ's to be used for functions. A DJ can be organised on your behalf for an additional cost.

**DELIVERY OF GOODS:** The venue will only accept delivery of goods one day prior to the function and request that all goods be fully removed by the following morning (before 10:30am). The venue will not accept any responsibility for any items delivered or left for collection without staff acknowledgement.

**DAMAGES:** Function organisers are responsible for any damage sustained to the venue, through the actions of their clients, guests, or outside contractors, prior to, during or after the function. The Broken Hill Hotel does not accept any responsibility for damages to, or loss of any guest's property left on the premises prior to, during or after the function.

**DECORATIONS:** No items are to be nailed, attached, pinned, screwed, or glued to the walls of any area. Table scatter, glitter & party poppers is not permitted.

**NATURAL DISASTERS:** The venue takes no responsibility for any natural disaster e.g. flooding, fires, power failure, etc.

**SECURITY:** Hotel Management reserves the right to refuse entry or service to any function guest showing signs of intoxication or unruly behaviour. If guests are already at your function and start to display unruly behaviour, management reserves the right to cancel the entire function and no refund will be given.

**OUTSIDE SERVICES:** Under no circumstances will the Hotel allow any guests to bring any food or beverage into the venue.

**CAKES:** Clients wishing to bring their own cakes into the premise will incur a \$20.00 cakeage charge (cut and plated by guests), if the kitchen is requested to cut and plate the cake an additional charge of 50cents per person will occur (can be served with berry coulis and ice-cream on request for an extra fee).

**18th BIRTHDAYS:** All 18th birthdays need to be approved by the functions co-ordinator and general manager. Management reserve the right to refuse approval of your function booking. All guests **under the age of 18 must have a parental guardian with them** at all times.

**LIQUOR LICENSING:** Under the Liquor Control Act 1988, it is an offence to sell or supply liquor to a person under the age of 18 years on licensed or regulated premises, or for a person under the age of 18 years to purchase, or attempt to purchase on licensed or regulated premises. The Broken Hill Hotel is a responsible server of alcohol. For this reason, we reserve the right to:

- Refuse service to intoxicated persons
- Refuse entry and service to underage persons and
- Remove any persons creating a disturbance.

Any guests deemed by a staff member to be intoxicated, argumentative and aggressive will be asked to leave the premises.

These guidelines are both the legal requirements and the desire of management to provide a caring, safe and harmonious venue for both staff and patrons.

### **EXCLUSIVITY**

We are able to host your function exclusively in certain areas dependent upon numbers, but please also be mindful that we must also work within the hotels capabilities. Some areas of the hotel may not be available to book exclusively due to spacing and operational requirements. If there are additional charges on the day of your function they will be added to your account and the balance to be settled at the completion of your function. Please contact our Functions Manager for further details. Please note that depending on the space costs do vary.

### **STRICT DRESS CODE APPLIES AFTER 6PM FRI - SAT**

**Management Reserves the Right to Refuse Admission or Service to any person or persons failing to comply with the following dress requirements:**

Neat clean casual dress to be worn at all times.

Footwear to be worn at all times, no thongs permitted

No singlets

No outlawed motor cycle club colours, club insignia or patches at all times

No Hi – Vis, steel capped shoes or boots

No obscene or offensive clothing

No dirty unclean or messy clothing

No Boardshorts or Surfwear

No Headwear (i.e Caps, Beanies etc)

If you wish to wear any type of costume, please discuss this with hotel Management or Functions Manager for approval

### **OPENING HOURS**

Monday | 11am – late

Tuesday | 11am – late

Wednesday | 11am – late

Thursday | 11am – late

Friday | 11am – late

Saturday | 11am – late

Sunday | 11am - late